



THE  
OLD  
MANOR

# Meeting Packages

# The Spaces

## The Study



**Theatre style: 25**  
**Boardroom style: 14**

Our meeting room, located on the first floor, is absolutely bursting with character. Why not change things up a bit, by booking your next meeting in this beautiful room? We have different packages available with all day teas and coffees and light bites – and we are also able to cater for after-work masterclasses or a bonding session for your team. Our room also has everything you might need in order to run a successful meeting.

# The Spaces

## The Eaves



**Theatre style: 80**  
**Boardroom style: 50**

Our first floor room is fully equipped with all equipment you may need, plenty of plug sockets and super speedy WiFi.

With it's high ceilings and impressive oaked beams, our beautifully rustic balcony-style dining room is the perfect space for showcasing your business.

# The Spaces

## The Drawing Room



**Theatre style: 80**  
**Boardroom style: 50**

This cosy area of our bar is an ideal space for canapes and drinks, perfect for more informal occasions. After work drinks, casual birthday celebrations and baby showers. This comfortable space gives plenty of privacy, also making it a suitable space to hold a celebration of life.

# Half Day

**Up to 4 hours use of the room, with the following amenities:**

Unlimited tea, coffee, water and fruit juice

Pastries & Fruit Platter

Paper and pens

Flipchart (upon request)

Screen with HDMI

Fast WiFi

*£15pp*

## **Add A Buffet To Your Visit**

Sandwich Platter,

Tomato & Red Onion Salad

Beetroot Hummus, Crudites & Flatbread Rustic

Large Cut Sausage Rolls

Breaded Chicken Strips

Skin on Fries

*£15pp*

## **Sit-down lunch**

You choice of our classic small portion menu

*£8.50-10.00pp*

# Full Day

**Up to 8 hours use of the room, with the following amenities:**

Unlimited tea, coffee, water and fruit juice

Pastries & Fruit Platter

Paper and pens

Flipchart (upon request)

Screen with HDMI

Fast WiFi

*£25pp*

## **Add A Buffet To Your Visit**

Sandwich Platter,

Tomato & Red Onion Salad

Beetroot Hummus, Crudites & Flatbread Rustic

Large Cut Sausage Rolls

Breaded Chicken Strips

Skin on Fries

*£15pp*

## **Sit-down lunch**

You choices from our classic small portion menu

*£8.50-10.00pp*

# A Little Extra

## **During the Meeting:**

Breakfast butties £5.50pp  
Large Still or Sparkling Mineral Water £5.00

## **After Work Tipples:**

Tempio Prosecco £34.00 (1x bottle)  
Peroni 330ml £48.50 (10x bottles)



# FAQs

## **Is the meeting room private?**

The study is a private area upstairs in our restaurant. The eaves is the main floor area upstairs with a glass balcony overlooking the lower area. The drawing room is a semi private section of the lower bar area.

## **Do you have parking available?**

We have two car parks at the front of the building which is free. We also have lots of pay and display parking opposite.

## **Is the room accessible friendly?**

The Study and The Eaves are both upstairs sections of the restaurant. The drawing room as two steps down to the section and we have a ramp that can be used to assist those with mobility issues.

## **Can we add on extra food and drinks?**

Of course, let us know what you'd like and we'd be happy to send you our menus. Please ensure to let us know of any allergies or dietary requirements ahead of time.

# T+Cs

## **Deposits**

To secure your booking, there is no minimum spend or room hire fee. Instead, we kindly ask for pre-payment for your chosen meeting package. Any extras can be charged on the day.

## **Changes**

If you need to amend your booking, you have until 7 days prior to let us know, after this date you will be charged for any changes to guest numbers.

## **Cancellations**

You have until 14 days prior to cancel your booking, after this date your pre-payment will be forfeited.

## **Service charge**

Please note, a 12.5% discretionary service charge applies to all bookings of 4 or more.



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